

Practice Location Information For Online Dentist Directory

Instructions

1. If you are responding to a directory information request from us, please enter the Case Number indicated on the letter: _____.
2. If you are new to Delta Dental, please enter all the information requested on this form and submit all pages.
3. If you are currently a contracted network dentist:
 - Review and edit your directory profile and/or attest that your directory profile is correct:
 - a. Register for Provider Tools: https://www.deltadentalins.com/RSO/shared/registration_step1.jsp
 - b. Log in to your online account: <https://www.deltadentalins.com/dentists/>
 - Or, use this form to enter just the information that needs to be updated in your directory profile and/or to attest that your directory profile is correct. (Use “Find a Dentist” at deltadentalins.com to access and review your current directory profile.)
4. Practice location name (doing business as): _____
 Practice location address: _____
 City: _____ County: _____ State: _____ ZIP: _____
 Practice location telephone: _____ Practice location fax: _____
 Taxpayer Identification Number (TIN): _____ Organization NPI (Type 2): _____
 Practice Location Organization Subpart NPI (If applicable): _____
5. Dentist name: _____

First name
Initial
Last name

 Specialty: _____ License number: _____ State(s): _____
6. Dentist’s NPI (Type 1): _____ Male Female
7. Dental school #1: _____ Graduation year: _____
 Dental school #2: _____ Graduation year: _____
8. Type of practice:
 - Solo Clinic Dental School Mobile clinic Essential Community Provider (ECP)
 - Federally Qualified Health Clinic (FQHC) Group Practice Tribal Clinic Other _____
9. Office internet access (available to public): Yes No
 Practice location website address: _____
 Directory email (the official business email address): _____
 Practice location email: _____
Note: The practice location email is not for public display. It’s primary use is for Delta Dental to communicate with the practice location.
10. Special services provided at this location (please check all that apply):
 - Accessible by public transit
 - Treats special needs adults
 - Treats children
 - Early morning appointments (before 9 am)
 - Treats special needs children
 - Free parking
 - Evening appointments (after 5 pm)
11. Accepting new patients: Yes No
12. Office hours:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

